

**BELLIN HEALTH SYSTEM, INC.  
SELF-PAY DISCOUNT**

Purpose:

Self-pay discount.

Policy:

Bellin Hospital understands that patients without insurance are billed at full charge. Bellin Hospital offers discounts to other payers. Bellin also understands there is a cost to the billing and collection process and that these costs increase on any account as the length of time to collect on that account increases.

Procedure:

1. **Self-Pay Discount:** An automatic 10% discount will be applied to all self-pay bills prior to patient billing. This adjustment will be shown on the patient bill.
2. **Prompt Pay Discount:** Another 10% deduction of gross billed charges will be granted if the bill is paid within twenty (20) days of the first billing date.
  - a. Example:
    - Gross Charges equal \$800.
    - Initial bill will show an \$80 discount and a \$720 net due.
    - If paid within 20 days of billing, another \$80 discount may be taken for a new net due of \$640.00.
3. **Excluded:**
  - a. All client billing.
  - b. Any account where a primary insurance is billed.
  - c. Accounts where payment is required at the time of service.
  - d. Bel Regional Durable Medical Equipment & Pharmacy.

Approved by the Board of Directors and Effective May 1, 2007

Bellin Health System, Inc.  
Business Office Policy & Procedure Manual

Supersedes New Policy

This policy/procedure has been reviewed by:

Vice President,  
Chief Financial Officer [Signature] Date 5/8/07

Team Leader,  
Business Office [Signature] Date 5/8/07