## Population Health Committee CHARTER

### Title
Population Health Committee

### Purpose
To advance and support the Population Health strategies for employee, payer, and community segments

### Ownership
- **X** System
- Department
- **BHP**

### System Link
- Bylaws/Governance
- Clinical Informatics
- Clinical Quality
- Medical Education
- **X** Population Health

### Scope of Governance
All Medical Staff

### Reports to
BHS MEC, Bellin Health Partners Clinical Integrations and Board of Directors

### Frequency of Report
Quarterly

### Type of Duties
- **X** Advisory
- Decision
- Performance
- Representation

#### Example: ADVISORY Duties
*(ex: providing expert review, gathering expert opinion, making recommendations)*

1. Guide the development and maintain the ongoing integrity of the standardized Population Health framework;
2. Provide the overall vision for the Population Health strategy;
3. Build knowledge of the Population Health framework and competencies throughout the entire system;
4. Build the learning network for internal and international development of capabilities;
5. Provide educational opportunities around Population Health concepts;
6. Serve as ambassadors for Bellin Health Population Health work

### Leadership
- Medical Leader: Dr. Brad Wozney
- Administrative Partner: Jody Wilmet

### Chair Qualifications
All Chairs must be active members of the Medical Staff. *(Bylaws, 6.A.1.)*
The Chair will be the Medical Director of Population Health for Bellin Health System.
*(Committees may decide additional qualifications as they create their Charters.)*

### Chair Terms
All non-departmental committee chairs have an initial term of two years. Chairs are eligible to serve successive terms as long as she/her meets all other qualifications of the position. *(Bylaws, 6.A.1)*

### Chair Selection Process
The President of the Medical Staff, in consultation with the CEO, appoints all non-departmental committee chairs, and submits this recommendation to the Board of Directors for approval *(Bylaws, 6.A.1)*

### Chair Responsibilities
1. Identify areas of risk
2. Identify important aspects of quality care and indicators used to monitor the care
3. Develop and implement the committee monitoring and evaluation process
4. Assure committee participation in that evaluation process and report findings to the
appropriate department
5. Provide input concerning credentials issues as requested by Department Chair
6. Accept any other duties as assigned by the department chair
7. At least once annually, present a report to the BHS Medical Executive Committee of actions taken by the Committee (Bylaws, 6.A.2)

The Population Health Committee shall consist of representatives from:
1. Bellin College,
2. A physician from Bellin Health Partners, (previously known as Physician Partners Limited (PPL)) Clinical Integration Committee,
3. A physician from the Department of Primary Care,
4. A physician from Business Health,
5. Others assigned by the Chief Executive Officer.

In addition, the Population Health Committee shall include administrative leaders as non-voting members.

**Membership Composition**

**Member Terms**
Two year terms with no limitation (Bylaws 6.A.3)

**Member Selection Process**
Appointed by the President of the Medical Staff in consultation with the CEO. (Bylaws 6.A.3)

*Each committee may specify member responsibilities as they create their charter. Bylaws are silent.*

**Member Responsibilities**

**Frequency of Meetings**
At least quarterly (6.E.4.c)

**Meeting Practices**
Notice of meeting must occur 5 days in advance (Bylaws, 4.E.1)
Committee Chairs may rule definitively on all matters of procedure (Bylaws, 4.E.3)

**Decision Processes**
Must have at least 2 members present for a quorum. (Bylaws, 4.D.5)

*(This committee may decide if voting is required to make decisions. Bylaws are silent on decision making processes.)*

If a vote is taken, the following Bylaw procedures apply:
1. No fewer than 2 members voting
2. Voting may occur in person or through electronic participation (mail, facsimile, e-mail, hand delivery, or telephone) (Bylaws, 4.D.4 & 4.D.5)

**Confidentiality**
n/a